

CLIENT REWARDS PROGRAMME

Many clients return to us year after year. We see that as a reward for the level and quality of service our venue and staff provide. In return, we would like to reward those clients for their faith in us.

We have created a **Client Rewards Programme** which allows clients who hold their events with us to accrue rewards which secure a discount on future bookings. The programme is free to join. All you need do is register your organisation as a member and from that point onwards you will be able to start earning discounts. Not only that, but any discount you earn as a member can also be used in conjunction with any other benefits we offer. So, by becoming a member, you can't lose.

Please supply the required registration details below. The terms & conditions of membership are laid out overleaf.

REGISTER TO BE A MEMBER

Organisation:	<input type="text"/>	
Address:	<input type="text"/>	
Contact Person:	<input type="text"/>	
Telephone Contact:	<input type="text"/>	
E-Mail Contact:	<input type="text"/>	
On behalf of	<input type="text"/> (organisation) I accept the terms and conditions set out overleaf.	
Name (block caps):	<input type="text"/>	
Signature:	<input type="text"/>	Date: <input type="text"/>

Please complete this form and return it to Front of House Manager, RSE Scotland Foundation, 22 – 26 George Street, Edinburgh, EH2 2PQ; or e-mail it to rooms@royalsoced.org.uk; or fax to 0131 240 5024

When we receive your application we will acknowledge it and give you a membership number.

We may from time to time wish to send you information relating to our conference venue. If you do not wish to receive this, please tick this box.



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Terms & Conditions

Membership

- 1 Only established organisations may register as programme members (“members”), and the RSE Scotland Foundation (“the Foundation”) reserves the right, for whatever reason, to accept or decline membership applications.
- 2 Individual persons may not be members.
- 3 Once registered as a member, the membership will not expire unless the member requests that it be cancelled, or the Foundation cancels the membership, which it reserves the right to do at any time, for whatever reason.
- 4 Only registered members are entitled to the member benefits.
- 5 There is no financial payment required to become a member or to retain membership.

Member Benefits

- 6 For each £100 paid to the Foundation by a member in relation to an event booked with the Foundation and held in the Royal Society of Edinburgh’s Rooms, the member will receive a 1% discount reward (“reward/ rewards”), which can be used against the cost of a future event booked with the Foundation (see Spending Rewards).
- 7 Only events booked from 1 January 2011 onwards will be eligible to accrue a reward.
- 8 There is no expiry date for rewards accrued.
- 9 The Foundation may, from time to time, offer additional benefits to members.

Member Records

- 10 The Foundation will retain a record of each member and the amount of rewards accrued and used.
- 11 The Foundation will issue to members quarterly, electronic statements showing any rewards accrued / used and the remaining rewards balance

Spending Rewards

- 12 Rewards may only be used to offset the room hire costs of events booked with the Foundation and may be used only once. They cannot be used to offset any other costs related to the event; for example, catering, audio-visual equipment or services.
- 13 The amount of rewards a member has accrued may be used in part or in whole for any event booked with the Foundation.
- 14 Rewards may be used in conjunction with any other benefits offered in relation to events booked with the Foundation.
- 15 Rewards may not be used in relation to attending any events organised and held by the Royal Society of Edinburgh.
- 16 The Foundation must be informed by the member when making a booking that rewards, and the amount, will be used. Failure to do this will mean that the rewards cannot be used for that particular booking.
- 17 When a member uses rewards to offset the cost of a booking, further rewards can be accrued in relation to that booking, but only in respect of the invoice cost once any rewards used and / or any other financial reduction applied by the Foundation has been deducted.

Variations

- 18 The Foundation reserves the right to change any of these terms and conditions at any time, subject to providing members with no less than 30 days notice before any change takes effect.

Liability

- 19 The Foundation accepts no responsibility for any type of loss or damage incurred by the member, however caused, as a result of being a member of the programme.